



IBEX - International Biotechnology Experts

Management of FP7 projects

IBEX – International Biotechnology Experts:

IBEX – International Biotechnology Experts is composed of 3 project management companies:

1. IBEXPERTS Switzerland GmbH, a Swiss company established in October 2010
2. IBEXPERTS B.V., a Dutch company established in October 2007
3. IBEXPERTS Ltd., an Israeli company, established in April 2004

All IBEX companies specialize in the initiation and management of FP7 collaborative research projects and Innovative Medicine Initiative (IMI) projects (please see attached brochures).

Overall project management objective:

IBEX offers project management services to the coordinator and the consortium of newly funded European research projects. The ultimate objective is to provide excellent project management services to the coordinator and partners in order to enable the consortium to focus on the scientific and technology implementation of the project.

Managerial, administrative, financial and legal tasks:

IBEX's services include, inter alia, the following:

1. Managerial and administrative tasks
 - a. Organization of the kick-off meeting and annual meetings at the premises of the coordinator and partners;
 - b. serve as a permanent contact point for all the partners regarding their participation in the project, responding to any relevant requests;
 - c. follow up on consortium decisions and aid the coordinator and management bodies in their implementation;
 - d. generate common reporting templates to support the internal management requirements and reporting to EC, i.e., activity report;
 - e. Monitoring and assuring gender equality
2. Legal tasks
 - a. Preparation of a project contract together with the coordinator, the EU officer and the consortium partners;
 - b. Preparation and maintenance of a consortium agreement, including handling of the intellectual property rights issues;

IBEXPERTS Ltd.
74 Rambam Street
Ra'anana 43602, Israel
Tel/Fax: +972-9-7411769
Mobile: +972-54-4411768

E-mail
rachel@ibexperts.com
Web Site
www.ibexperts.com

IBEXPERTS B.V.
Amsterdam
the Netherlands

IBEXPERTS Switzerland
GmbH
Basel, Switzerland



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3. Financial tasks

- a. Financial administration of pre-payments and guidance of the partners on eligible costs, reporting, auditing;
- b. take the necessary measures to ensure the appropriate use of the FP7 grant among the participants by providing a time schedule for the transferring of funds within the consortium;
- c. Monitor cost performance to detect deviations from plan and ensure that project is completed within the approved budget, following the FP7 financial rules;
- d. manage the delivery and the follow-up of financial documents, i.e., management report;
- e. Be in charge for obtaining certificates on financial statements when relevant and inform the relevant contact in the European Commission

IBEX Project management team:

The management services are provided by a team composed of:

1. Dr. Racheli Kreisberg, PhD, MBA – professional project manager with vast expertise in management of EU FP6 and FP7 collaborative research projects;
2. Mr. Guy Maayan, economist (MA) and Mr. Nimrod Shaham, Certified Public Accountant, both from the firm Shaham & Assoc. C.P.A. which specializes in EU FP7 projects financial administration and auditing;
3. Mr. Joeri Kreisberg (Adv.) of the law firm of Yigal Arnon & Co., one of the leading law firms in Israel, with the required expertise in legal and IPR issues related to FP7 collaborative research projects.

The team is experienced in working with EU FP7 consortia, dealing with time tables, fostering teamwork among the various partners, supporting the coordinator's leader position in the consortium, and operating in international, inter-disciplinary and multi-cultural environments.

IBEX availability and means of communication:

IBEX is committed to take upon itself the management of FP7 projects. IBEX's team is daily available by way of phone, skype and e-mail, and ready to meet as often as necessary with the coordinator and the coordinator's research authority, all in order to ensure the smooth management of the project.

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Language skills:

Dr. Racheli Kreisberg is fluent in English, Dutch and Hebrew, has a moderate command of German, and speaks basic French. Written English skills are very professional, an asset for reporting to the EC as well as for formulating the consortium agreement.

Experience with EU projects:

To date, IBEX has submitted 25 EU FP6 and FP7 collaborative research projects in the fields of human and animal health, biotechnology, agriculture and food. During the years 2007-2009 IBEX has served as the project manager of a funded EU project focusing on avian influenza. In addition to collaborative research projects, IBEX has prepared ERC proposals for early stage and advanced researchers. Since 2004 Dr. Racheli Kreisberg serves as an EU evaluator of Marie Curie mobility projects (EIF, IIF, OIF and ITN).

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